

**Reply to the following mail you have received.**

I'm writing to arrange a meeting with you and Ms Milton to visit our factory. You expressed interest in this last time we spoke.

I would like to propose next Friday at either 9 am or 3 pm. The tour usually lasts two hours.

Please let me know which time is convenient for you.

I'm looking forward to seeing you both soon.

**Complete the text with the words given and then write the main information in appropriate Spanish**

Shorter names are generally better than longer ones, so long as they are . Add no more context to a name than is .

The names `accountAddress` and `customerAddress` are fine names for instances of the class `Address` but  be poor names for classes. `Address` is a fine name for a class. If I need to differentiate between MAC addresses, port addresses, and Web , I might consider `PostalAddress`, `MAC`, and `URI`. The resulting names are more precise, which is the point of all .

## Final Words

The  thing about choosing good names is that it requires good descriptive skills and a shared cultural background. This is a teaching issue rather than a technical, business, or management issue. As a result many  in this field don't learn to do it very well.

People are also afraid of renaming things for fear that some other developers will object. We do not share that fear and find that we are actually  when names change (for the better). Most of the time we don't really memorize the names of classes and methods. We use the modern tools to deal with details like that so we can focus on whether the code reads like  and sentences, or at least like tables and data structure (a sentence isn't always the best way to display data). You will probably end up surprising someone when you rename, just like you  with any other code improvement. Don't let it stop you in your tracks.

Follow some of these rules and see whether you don't improve the readability of your code. If you are  someone else's code, use refactoring tools to help resolve these problems. It will pay off in the short term and continue to pay in the long run.

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hardest - addresses - maintaining - paragraph - people - could - clear - necessary - naming - grateful - might -