

Nombre y mail:..... Legajo:..... Fecha:.....

1. Listen to the following audio. Answer the questions in Spanish or English.

2. Then complete the blanks and write the paragraph in appropriate Spanish

a. Identify the topic of the audio:.....

.....

b. What is the purpose of the topic mentioned:

.....

c. Write the 7 operations in the order mentioned by the audio:

.....

d. Write the numbers , the combination of letter-number and the formula:.....

.....

e. You can also update the information in different by linking cells. This means that when you make a in one worksheet, the same change is made in the other worksheet. The menú in a spreadsheet usually includes several commands youto choose the font, number allingment, borders, width and so on. Most spreadsheet programs can also graphic representations. The values of cells are shown in different: such as line graphs, bars or pie-charts. They are given three dimensional Some spreadsheet programs also have a data base which transforms the values of cells into a database. In this case each colun is a and each row is a record.

3. Reply to the following mail you have received.

I'm writing to you about my visit to Bern. I'm attending a conference on 20 March and hope you can assist me in arranging accommodation. I've tried the tourist information office but they weren't very helpful. The conference hotel is Hotel Bern in Viktoriastrasse 43 but I'd prefer to stay in a smaller guest house in the vicinity. Unfortunately I don't know Bern so it's rather difficult to find out where the best accommodation is. I really hope the above is convenient.

4. Complete the text with the words given and then write the main information in appropriate Spanish

A source file is a rather like an outline. There is information that pertains to the file as a whole, to the individual classes within the file, to the methods within the classes, to the blocks within the methods, and to the blocks within the blocks. Each level of this hierarchy is a scope into which names can be declared and in which declarations and statements are interpreted.

To make this hierarchy of scopes visible, we indent the lines of source code in proportion to their in the hierarchy. Statements at the the file, such as most class declarations, are not indented at all. Methods within a class are indented one level to the right of the class. Implementations of those are implemented one level to the right of the method . Block implementations are implemented one level to the right of their containing block, and so on.

Programmers rely heavily on this indentation . They visually line up lines on the left to see what scope they appear in. This allows them to quickly hop over scopes, such as of `if` or `while` statements, that are not relevant to their current situation. They scan the left for new method declarations, new variables, and even new classes. Without indentation, programs would be virtually by humans.

level -recursively -scheme- unreadable -declaration - executable -implementations- hierarchy – position - methods